

# MINUTES

## Graduate Student Organization Leaders Advisory Committee

April 3, 2009

12:00 p.m. – 1:00 p.m.

BEH 318

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### 12:00 p.m.–12:05p.m. Introduction

*Committee Members*

*GPSC spring projects*

Night of Cultural Diversity, Friday, April 3, 5:00pm – 8:00pm, MSC 2708

*GSO spring projects*

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### 12:05 p.m.–12:55p.m. GSO Leaders Advisory Committee Projects

*Interdisciplinary Conference – Friday, April 17, 2009*

#### Panel Sessions

- Times will be assigned to each speaker so that others that want to listen can attend at a specific time.

#### Create Panel Titles

- Amy has created titles.

#### Order of Presentations

- Created

#### Presentation Setup

- IT person will be available during the entire time.
- Laptops & projectors available already in each panel session room.
- At least one microphone is needed for each.
- All presenters are seated in the front; the speaker will use the podium.
- Nametags & Department Info – Amal
- Agenda & Program – Alec

#### Room

- Rotunda on the 1<sup>st</sup> floor.

#### Review of Budget – amount of awards to distribute

- Alec unable to attend; will email updates later

#### Food for Breakfast and Banquet

- 8:30-9:00am breakfast in the 1<sup>st</sup> floor Rotunda
  - 4:00-6:00pm banquet in Rotunda – Aramark
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Entertainment for Banquet

- Flamenco guitarist for banquet has been booked.

Lunch Panel Progress

- **NEED SPEAKERS ASAP, PLEASE CONTACT IF YOU KNOW SOMEBODY APPROPRIATE OR CONTACT US**

Awards – how many and amounts

- Given out during the banquet

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**12:55p.m. – 1:00p.m.    Open Forum**

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**Please remember to sign in. ☺**